



TEXAS STATE NOTARY BUREAU

Texas Notary Service Center™ *N.I.S., Inc. - Bonds
4107 South 1st Street, Austin Texas 78745
512- 443-9202 Fax: 512- 707-7115
www.TexasStateNotary.com

Revised Tx-1 2301

Dear Applicant:

[Copy form for additional applicants]

Please follow these steps for appointment.

- A. Complete the: "APPLICATION FOR APPOINTMENT AS TEXAS NOTARY PUBLIC"
- B. Date and Sign the: "STATEMENT OF OFFICER.....EXECUTION" section.
* Note: "Name to be used as notary public:" is the "Official Name" for appointment!
- C. **MAIL** the Original Application, completed order form, and payment. **NO FAXES!**

Upon receipt, we endorse the Bond Section(leave blank). The Application is E-filed with the State. It takes 14 days processing for certification. ****Supplies shipped, once commission is verified!**

If you have any questions on the instructions or process, please call.

Sincerely,

Western Surety Company, Est. 1900 (Bonds:N.I.S., Inc.*)

F. Henry Garcia
Director and Attorney

**FAX COPIES ARE NOT ALLOWED FOR FILING
STAMP IS MADE FOR UNMARKED ORDER!**

*Agent, Notary Insurance Services, Inc.

----- Detach and Return! -----

Texas State Notary Bureau
4107 South 1st St., Austin, Tx. 78745
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ORDER FORM

Notary Appointment Package:	
Required Bond & State Filing Fee.....	\$ 71.00
Official Journal & Fee Chart.....	\$ 14.00
Law and Rule book, & Updates.....	Free
Embosser <input type="checkbox"/> or Self-ink stamp <input type="checkbox"/>	\$ 25.00
Includes \$6 shipping! 5-7 Delivery** Total:	\$ 110.00

Yes! Process my bond and file my notary application. Enclosed is my payment of \$110 for total package, includes: \$50 bond fee, \$21 filing fee and supplies. Check enclosed - payable to Texas State Notary Bureau or Charge: MasterCard Visa Am Express Discover

Card # _____ Exp: _____ Cvc: _____ Zip: _____ Signature: _____

Notary's Name* _____ Company Name _____

Business Shipping Address(no po boxes) _____ # _____ Pick one: UPS _____ or USPS _____ USPS is not guaranteed!
City/State/Zip _____

Bus. Phone: _____ Home: _____ Date: _____ *NOTE: Seal will be made with name indicated!

Please send Tx. Notary Public Booklet. Law Updates and information on Notary Bureau! **New rules & laws in effect!**

Refunds are subject to a \$21.00 fee!

Tx-1 Copyright: NIS 2012



APPLICATION FOR APPOINTMENT AS TEXAS NOTARY PUBLIC

Identifying Information

Name to be used as notary public: Social Security No.:

Last First Middle Suffix

Mailing address: Residence County:

Street City State Zip TX

Email address for return of commission (optional):

Provide your email address for faster, electronic return of your commission. If an email address is provided, you will not receive materials by mail.

Date of Birth: / / Driver's License or Identification No.: Issuing State:

Is this an application for renewal? Yes No If YES, current commission expiration date: / /

An application for renewal may only be submitted within the 90 days before expiration of a current commission.

Statements Relating To Qualification

I, (the above-named applicant), am at least 18 years of age and a legal resident of Texas.

Select one of the following:

- A. I have been found guilty of a crime other than a class C misdemeanor. Applicants selecting this option must attach the following for each crime: (1) copies of court order and sentence, and papers pertaining to release from probation; and (2) a statement of (i) the nature, circumstances, date, and location, and (ii) whether the case is on appeal.
B. I have never been found guilty of a crime other than a class C misdemeanor.
C. I have never been found guilty of a crime.

Notary Public Surety Bond

KNOW ALL PERSONS BY THESE PRESENTS:

That we, (the above-named applicant), as principal, and WESTERN SURETY COMPANY, as surety, a corporation duly licensed to do business in the state of Texas, are held and firmly bound unto the governor of the state of Texas and to his/her successors in office, in the sum of TEN THOUSAND DOLLARS for the payment of which, well and truly be made we bind ourselves, our heirs, executors and administrators jointly and severally. As a condition of this bond, the above-named principal shall faithfully perform all duties of the office of notary public.

BOND NUMBER:

4107 South 1st Street, Austin, TX 78745-1124

Agency Name: NOTARY INSURANCE SERVICES, INC. Address: Street City State Zip

Date:

Signature of authorized person for surety

Statement of Officer

I, (the above-named applicant), do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Execution

I declare under penalty of perjury that the facts in the foregoing Statement of Officer are true. I further certify that the information provided in and with this Application is true and correct and that I am not disqualified by law or any other reason from holding the office of notary public. I agree to be bound by the terms and conditions of the incorporated surety bond.

Date:

Signature of Applicant (must sign in name given above to be used as notary public)